

**WINFIELD LAKE  
LAKE IMPROVEMENT BOARD  
HEARING OF PRACTICABILITY & REVIEW OF APPORTIONMENTS  
September 13, 2022**

A special meeting of the Winfield Lake, Lake Improvement Board was held in the Krampe Park, 14555 W Church Rd., Howard City, Michigan on the 13th day of September 2022 at 6:00 p.m.

The hearing of practicability was called to order by Chairperson DeKracker at 6:06 p.m.

PRESENT: Denise DeKracker, Chairperson  
Tom Kok, Winfield Township Representative  
Dick Stacey, Maple Valley Township Representative  
Todd Sattler, Secretary/Montcalm County Drain Commissioner  
Ron Baker, Board of Commissioner's Representative

ABSENT: All present

ALSO

PRESENT: Rick Buteyn, Progressive AE  
Anne Gaylord, Montcalm County Drain Commission  
See attached

Chairman DeKracker introduces the lake board members and Rick Buteyn of Progressive Engineering.

A motion was made by Todd and seconded by Tom to accept the minutes of the May 19, 2022; meeting as presented. Motion carried.

Todd explained the procedures of the Hearing of Practicability and the Review of Apportionments and the necessity of both hearings.

Presentation

Rick provided a presentation to the residents. He went through the current budget line items in comparison with the proposed budget for the next program cycle and explained the necessity of the increase. He advised that they haven't been able to afford the necessary treatments. He added that they are looking into mechanical harvesting for the next season, and that was accounted for in the proposed budget. He explained the permit regulations on chemical treatments and that there are no regulations on harvesting. He talked about the primary plants of concern in the lake. He spoke to the residents about blue-green algae and advised the residents to let him know if they see it so EGLE can test it. He advised the residents that they can lower the nutrients going into the lake by making sure to not fertilize right up to the lake and should allow some natural plants to grow to provide a buffer. He explained the surveys that he completes on the lake and then passes that information onto the applicators. Tom added that milfoil will be treated prior to harvesting to cut down on spread. Harvesting can be completed in water that is two feet deep or more. Rick then asked if there were any questions for him. A resident asked if they will harvest the inlet. Rick replied that it depends on what types of plants are present. A resident asked about farm runoff contributing to the nutrients in the lake. Rick said that it is likely contributing, but that is not something that

the board can handle. Denise mentioned that they had discussed a holding pond. Rick and said advised that the board cannot do that and doesn't have the money to do so.

The chairman opened the meeting up to the public for questions and comments.

Heather Davis asked if the north side of the lake would be treated since there are no docks. Rick said that they cannot harvest areas without docks as there are no navigational needs there.

Dan Sheppers asked where the navigation lanes will be created and if the residents can give suggestions. Rick said that he will be completing surveys to determine navigational needs and will also take input from residents.

Dave Place asked when the harvesting would be completed. Rick said that they would likely harvest in late June or early July after the first milfoil treatment is completed.

Jim Larva asked how many times they are planning on harvesting. Rick said that they are planning on once initially and will decide after the first harvest whether it was effective enough to complete again the next year.

There being no further questions or comments from the public, the Hearing of Practicability was closed by Denise DeKracker.

The Resolution to Proceed with Improvements was offered for approval to the Lake Board.

**RESOLUTION TO PROCEED WITH  
IMPROVEMENTS TO WINFIELD LAKE**

At a special meeting of the Winfield Lake, Lake Improvement Board held at the Krampe Park Pavilion, Howard City, Michigan, on the 13<sup>th</sup> day of September 2022, at 6:00 p.m

PRESENT: Denise DeKracker, Tom Kok, Dick Stacey, Todd Sattler, Ron Baker

ABSENT: All present

The following resolution was offered by member DeKracker and seconded by member Kok.

WHEREAS a public hearing was held on the improvement program for Winfield Lake; and

WHEREAS, it is the desire of the Winfield Lake, Lake Improvement Board to proceed with implementation of improvements to the lake for five years as described in the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT:

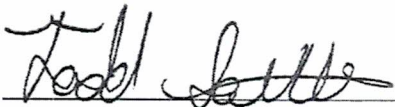
1. The Lake Board hereby determines that the proposed improvements are practical, and it confirms its intent to proceed with the improvements.
2. The Lake Board hereby approves the lake improvement plan and the estimate of costs for the improvements as shown on the attached Exhibit A.
3. This resolution shall be published in a newspaper of general circulation in Montcalm County. The petition shall not, thereafter, be subject to attack except in an action brought in a court of competent jurisdiction within 30 days after publication.

ADOPTED:	AYES:	5
	NAYS:	0

RESOLUTION DECLARED ADOPTED.

I, Todd Sattler, Secretary/Treasurer of said Winfield Lake, Lake Improvement Board, do hereby certify that this is a true and correct copy of a resolution adopted by the Lake Board at a meeting held on the 16<sup>th</sup> day of July. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto set my hand. this 13<sup>th</sup> day of September 2022.



Todd Sattler, Secretary/Treasurer

Winfield Lake, Lake Improvement Board



## EXHIBIT A

**WINFIELD LAKE, LAKE IMPROVEMENT PROGRAM  
PROPOSED BUDGET  
2023 — 2027  
(ASSESSMENT ROLL 2022-2026)**

IMPROVEMENT	ANNUAL COST
Nuisance Aquatic Plant Control	\$22,500
Aquatic Plant Control Coordination/Field Evaluations	\$7,500
Administration and Contingency	\$2,300
Total Annual Cost	\$32,300

The primary focus of the plant control program in Winfield Lake is to prevent the spread of invasive, exotic plant species with the select use of herbicides and/or harvesting. The amount of herbicide uses and harvesting in any given year will depend on the type and distribution of aquatic plants in Winfield Lake and Department of Environmental Quality permit conditions.

Plant control activities are proposed to be coordinated under the direction of the lake board's environmental consultant. The consultant would be responsible for preparing bid documents and/or contract extensions for the plant control program, assisting the lake board with the selection of the plant control contractors, conducting GPS-guided surveys of the lake to determine the scope of work to be performed by plant control contractors, and performing follow-up inspections to ensure work is performed in a satisfactory manner. The consultant would report to the lake board regarding the performance of the plant control contractors and would make recommendations to the lake board regarding payment to the contractors.

Project administration would include costs related to legal notices and hearing proceedings, Drain Office Administration, postage, copies, mailings, and meetings. In accordance with Part 309 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, a lake board may add not less than 10% or more than 15% of the total project cost for contingent expenses.

### ASSESSMENT BENEFIT FACTORS

#### USE AND SIZE FACTORS

Lakefront Lots	1.0	\$369.15
Back Lots	0.5	\$184.57

(Contiguous lots in common ownership are assessed as one parcel provided only one house exists on the parcel)

The hearing for the review of apportionments was called to order by Chairman DeKracker at 6:33 p.m.

#### Presentation of Special Assessment Roll

Todd presented the tax roll and explained the benefit factor used to determine the amount to assess each parcel.

Chairman DeKracker opened the hearing up for questions and comments from the public.

John Oxman asked what the County pays. Todd replied that the County pays on this assessment because they are a property owner. Otherwise, they would not be assessed.

John asked how the assessment for Winfield compares to the assessment for Cowden Lake. Rick told him that Cowden Lake assesses less money because they do not have the same problems to contend with.

Resident asked if this treatment will be better. Rick said that it will be better because they can actually afford to treat the weeds as needed.

There being no further questions or comments from the public on the Review of Apportionments, the hearing was closed by Denise DeKracker.

The Resolution Confirming the Special Assessment Roll was offered for approval by the Lake Board.

**RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL  
AND DIRECTING THE COLLECTION OF SPECIAL ASSESSMENTS  
FOR IMPROVEMENTS TO WINFIELD LAKE**

At a special meeting of the Winfield Lake, Lake Improvement Board held in the Krampe Park, 14555 W. Church Rd., Howard City, Michigan on the 13<sup>th</sup> day of September 2022 at 6:00 p.m.

PRESENT: Denise DeKracker, Tom Kok, Dick Stacey, Todd Sattler, Ron Baker

ABSENT: All present

The following resolution was offered by member DeKracker and seconded by member Sattler.

WHEREAS, the Winfield Lake, Lake Improvement Board, after due and legal notice, has reviewed the Special Assessment Roll prepared for the purpose of assessing the cost of certain lake improvements to Winfield Lake against benefitting properties; and

WHEREAS, the Winfield Lake, Lake Improvement Board deems said Special Assessment Roll to be fair and equitable;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Said Special Assessment Roll in the amount of \$161,500.00 is hereby confirmed.
2. The assessments in said Special Assessment Roll shall be payable in 5 equal annual installments of \$32,300.00 with the first installment to be due on December 1, 2022, and payable without penalty through February 14, 2023. Subsequent installments shall be due on or before the 1<sup>st</sup> day of the same month of each year thereafter and are payable without penalty through the 14<sup>th</sup> day of the same month of each year thereafter.
3. The assessments made in said Special Assessment Roll are hereby ordered and directed to be collected, and the Clerk of Winfield Township and the Clerk of Maple Valley Township shall deliver said Special Assessment Roll to the Township Treasurer, with his/her warrant attached, commanding the treasurer to collect the assessments therein in accordance with the directions of the Lake Board, and the treasurer is directed to collect the amounts assessed as the same become due.

ADOPTED: AYES: 5

NAYS: 0

RESOLUTION DECLARED ADOPTED.

I, Todd R Sattler, Secretary/Treasurer of said Winfield Lake, Lake Improvement Board, do hereby certify that this is a true and correct copy of a resolution adopted by the lake board at a meeting held on the 20<sup>th</sup> day of August 2022. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan 1976, as amended.

IN WITNESS WHEREOF, I have hereunto set my hand, this 13<sup>th</sup> day of September 2022.



Todd R Sattler, Secretary/Treasurer

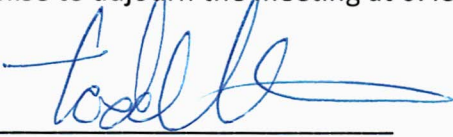
**NOTICE OF CONFIRMATION  
OF SPECIAL ASSESSMENT ROLL  
FOR IMPROVEMENTS TO WINFIELD LAKE**

TAKE NOTICE that the Winfield Lake, Lake Improvement Board has confirmed the Special Assessment Roll for improvements to Winfield Lake. The Special Assessment Roll in the amount of \$161,500.00 has been prepared for the purpose of assessing the cost of a lake improvement program consisting of herbicide treatments and/or mechanical harvesting for aquatic plant control over a 5-year period (2022 through 2026). Said Special Assessment Roll and all assessments thereon are final and conclusive unless attacked in a court of competent jurisdiction within 30 days of this notice.

Winfield Lake, Lake Improvement Board  
Montcalm County, Michigan



There being no further business to come before the Lake Board, a motion was made by Todd and seconded by Denise to adjourn the meeting at 6:43 p.m.



Todd Sattler, Secretary/Treasurer  
Winfield Lake, Lake Improvement Board

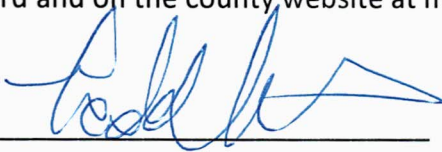
Dated: September 13, 2022

State of Michigan     }  
                                      } ss.

County of Montcalm   }

I hereby certify that the foregoing is a true and complete copy of the minutes of a meeting of the Winfield Lake, Lake Improvement Board, Montcalm County, Michigan held on August 10, 2022, and that said minutes are on file in the office on the Montcalm County Drain Commissioner and are available to the public.

I further certify that notice of the meeting was posted at least 18 hours before the meeting at the Office of the Montcalm County Drain Commissioner, which is the principal office of the Winfield Lake, Lake Improvement Board and on the county website at [mi-montcalmcounty.civicplus.com](http://mi-montcalmcounty.civicplus.com).



Todd Sattler  
Montcalm County Drain Commissioner



# WINFIELD LAKE

## HEARING OF PRACTICABILITY & REVIEW OF APPORTIONMENTS

September 13, 2022

Krampe Park Pavilion  
14555 W Church Road  
Howard City, Michigan

### ATTENDANCE RECORD

Name	Address
1. Pat + Kathy Bell	6431 Meta Dr.
2. Heather Davis	14434 Church
3. Linda Sahlborn	14105 W. Lake Montcalm Rd.
4. Rick Batey	Progressive AE
5. Jim + Mindy Larva	6166 Wheeler Rd.
6. Cal Trupe	6251 Meta Dr.
7. John Olson	6261 " "
8. Muehler + Richard Stuenkel	14187 Lake Montcalm Rd
9. Dave + Karla Place	14342 Church
10. Jamie + Mike Stutzman	6040 Mary Ann Dr.
11. <del>Denise Dekraker</del>	<del>6291 META DR</del>
12. Anne Gaylord	MCDC
13. Todd Sattler	MCDC
14. Brian Brasser	Meta Dr
15. Paul Russo	Meta Dr
16.	
17.	
18.	
19.	
20.	

**WINFIELD LAKE, LAKE IMPROVEMENT PROGRAM**  
**PROPOSED BUDGET**  
**2022 - 2026**

<b>IMPROVEMENT</b>	<b>COST</b>
Nuisance Aquatic Plant Control	\$22,500
Aquatic Plant Control Coordination/Field Evaluations	\$7,500
Administration and Contingency	<u>\$2,300</u>
Total Annual Cost	\$32,300

The Winfield Lake aquatic plant control program will focus on the control of exotic, invasive plants in Winfield Lake with the select use of herbicides and mechanical harvesting. Plant species of primary concern include Eurasian milfoil, curly-leaf pondweed, starry stonewort, and nuisance native plants. The amount of herbicide use and harvesting in any given year will depend on the type and distribution of aquatic plants and Department of Environment, Great Lakes, and Energy permit conditions.

Plant control activities are proposed to be coordinated under the direction of the lake board's environmental consultant. The consultant would be responsible for preparing bid documents or contract extensions for the plant control program, assisting the lake board with the selection of the plant control contractors, conducting surveys of the lake to determine the scope of work to be performed by plant control contractors, and performing follow-up inspections to ensure work is performed in a satisfactory manner. The consultant would report to the lake board regarding the performance of the plant control contractors and would make recommendations to the lake board regarding payments to the contractors.

Project administration would include all costs related to meetings, postage, copies, mailings, notices, and legal proceedings. In accordance with Part 309 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, a lake board may add not less than 10% or more than 15% of the total project cost for contingent expenses.

ASSESSMENT BENEFIT FACTORS

USE AND SIZE FACTORS

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## **WINFIELD LAKE**

### **PUBLIC HEARING**

#### **AGENDA**

- Chairman calls meeting to order
- Approval of May 19, 2022 minutes
- Chairman introduces the Lake Board Members and Rick Buteyn
- Todd explains the procedures of the Lake Board

#### ***PUBLIC HEARING OF PRACTICABILITY***

- Presentation of Proposed Program 2023 thru 2027
- Chairman opens the hearing up for questions and comments
- Hearing of Practicability closed
- Resolution to Proceed with Improvements

#### ***REVIEW OF APPORTIONMENTS HEARING***

- Presentation of Special Assessment Roll
- Chairman opens the hearing up for questions and comments
- Corrections to Special Assessment Roll
- Review of Apportionments Hearing closed
- Resolution Confirming Special Assessment Roll
- Award Herbicide Applicator Bid
- Adjourn meeting



## Winfield Lake Improvement Board Public Hearings: September 13, 2022

Rick Buteyn  
progressive|ae

1

## 2018-2022 Budget

• Improvement	Annual Cost
• Aquatic Plant Control	\$12,000
• Lake Management Consulting	\$6,500
• Administration and Contingency	<u>\$1,200</u>
• TOTAL	<b>\$19,700</b>

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## 2023-2027 Budget

• Improvement	Annual Cost
• Aquatic Plant Control	\$22,500
• Lake Management Consulting	\$7,500
• Administration and Contingency	<u>\$2,300</u>
• TOTAL	<b>\$32,300</b>

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## Aquatic Plant Control

\$22,500

Herbicide Treatments



4




## Aquatic Plant Control

### Plants of Primary Concern

Invasive exotic species:

- Eurasian (hybrid) milfoil
- Curly-leaf pondweed
- Starry stonewort



5

## Aquatic Plant Control

### Algae concerns and what you can do:

Algae types:

- Filamentous algae
- Blue-green algae




6

## Lake Management Consulting

\$7,500

- Aquatic plant surveys
- Contractor oversight
- Record keeping
- Meeting attendance



7

## Administration and Contingency

\$2,300

- Public hearings related costs (mailings, advertisements, etc....)
- Administrative costs incurred by the county
- Additional herbicide treatment or harvesting

8