

Meeting Minutes

No 131 Intercounty Drainage Board Meeting Gratiot and Montcalm Counties

Wednesday, April 12, 2023, at 10:30 AM
Montcalm County Drain Commission
211 W Main St., Stanton, MI 48888

1. Call to Order and Introductions:

Meeting was called to order by Brady at 10:00 AM.

Present: Brady Harrington, MDARD
Joe Brezvai, MDARD
Todd Sattler, Montcalm County Drain Commissioner
Bernard Barnes, Gratiot County Drain Commissioner
Pete Buurstra, LRE
Anne Gaylord, Montcalm County Drain Commission

2. Motion to Elect a Secretary

A motion was made by Bernie and seconded by Todd to elect Montcalm as Secretary. Motion carried.

3. Review and set the agenda

A motion was made by Bernie and seconded by Todd to approve the agenda as presented. Motion carried.

4. Approval of the Meeting Minutes

A motion was made by Bernie and seconded by Todd to accept the October 20, 2022 minutes as presented. Motion carried.

5. Communications and reports of board members, committees, and consultants

a. Discuss ongoing maintenance

The project total for the Counties was set at a max of 55k. Once contracts and change orders were signed, contract price was dropped to 44k. The work is continuing upstream of where Heartland left off. Heartland's portion was 268k. Bruce Waldron may need to complete a dip out from Pierce Rd to Ferris Rd. We may need an additional change order to back out another 300 feet from the project. The board is to check back to see if it will be necessary to dip out that section again to clear sediment. There is a balance of \$23,135 left due on the project. Brady suggested that a motion be made to authorize progress payments and retention payments based on LRE's recommendation.

A motion was made by Bernie and seconded by Todd to authorize payment for any pay apps and pay retention per LRE's approval.

Motion carried.

b. Discuss financing on completed maintenance work

Bernie would like to borrow 55k from the No 172 ICD Bond to help temporarily cover the costs of the maintenance on the No 131 ICD. Todd is not against it but wants to be sure that this will not short the No 172 ICD account and wishes he had been given more information before the contract was signed. Todd asked for clarification on the repayment plan. It was discussed that the No 131 ICD would borrow 55k from the No 172 ICD at an interest rate of 2% and will be repaid by June 1, 2024, once settlement has been received.

A motion was made by Todd and seconded by Bernie to authorize borrowing up to 55k at an interest rate of 2% from the No 172 ICD to pay for the maintenance project on the No 131 ICD and repay said loan by June 1, 2024.

Motion carried.

c. Receive Treasurer's Report

Todd provided a current cash balance of \$404.74 and advised that there is a balance of \$13,950.00 due to the 802 fund, which currently leaves the balance at a deficit of \$13,545.26.

A motion was made by Bernie and seconded by Todd to receive the Treasurer's Report as presented.

Motion carried.

6. Approval of invoices

Todd presented two invoices from LRE: #19146 in the amount of \$4,487.50 and #19528 in the amount of \$1,327.21 for a total of \$5,814.71.

A motion was made by Bernie and second by Todd to pay bills up to the 55k contract price.

Motion carried.

7. Other business

Brady noted that there was no Governing Resolution signed for the No 131 ICD. 65k is the yearly maintenance limit for this drain at 13 miles in length. Todd suggested a 10% per year maintenance limit and \$500.00 for inspections per year without needing to hold a meeting. They will keep the current percentages of 54% Montcalm and 46% Gratiot.

A motion was made by Bernie and seconded by Todd to adopt a governing resolution with 54% Montcalm and 46% Gratiot and a 10% yearly maintenance limit and \$500 yearly inspection limit without the necessity of a meeting.

Motion carried.

8. Public comment

No public comment

9. Set date, time and location of next meeting

Future meetings to be set as needed.

10. Adjourn

A motion was made by Bernie and seconded by Brady to adjourn the meeting at 11:12 AM.

Todd Sattler, Secretary

Date

DRAFT